

First Year Teacher

Seasoned Teacher

Teacher Professional Development Plan

School Year: _____

Teacher Name _____ Campus Name _____

Professional Development is classroom focused and presented in various forms, such as:

1. Online Head Start training modules are completed annually. Time dedicated to professional growth through the online modules do not count towards the required 15 hours. Certificate of completion for online training modules is required. Certificates are to be turned in at the time of completion.
 - **First Year Teacher in Head Start** - Blood Borne Pathogens, Child Abuse Prevention, Students with Chronic Illness, A Clean Defense/Hand-washing, Playground Safety, Fire Safety For Schools, Tooth Brushing, Terrific Transitions, & Family Style Meals
 - **Seasoned Teacher in Head Start** – Essential Components of the Head Start Classroom
2. Professional Development for professional growth based on:
 - ✓ CLASS Observation
 - ✓ Classroom Environment Checklist (CEC)
 - ✓ GOLD-Child Progress Monitoring
 - ✓ Personal Interest
3. Professional Development provided by the campus or school district and/or workshops attended to increase knowledge of early childhood education

Head Start Act of 2007

Professional Development Plans - Each Head Start agency and program shall create, in consultation with an employee, a professional development plan for all full-time Head Start employees who provide direct services to children and shall ensure that such plans are regularly evaluated for their impact on teacher and staff effectiveness. The agency and the employee shall implement the plan to the extent feasible and practicable.

Teacher In-Service Requirement - Each Head Start teacher shall attend not less than 15 clock hours of professional development per year. Such professional development shall be high-quality, sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction and the teacher's performance in the classroom, and regularly evaluated by the program for effectiveness.

Teacher Name _____

Date Goal Set & Data Source	Area to Grow or Refine	Professional Development to Address Growth / Refinement	Follow- Up Outcome Reflection Conference	Amount of Time Dedicated to PD	Date Completed
Date _____ <input type="checkbox"/> CLASS Observation <input type="checkbox"/> Classroom Environment Checklist (CEC) <input type="checkbox"/> GOLD-Child Progress Monitoring <input type="checkbox"/> Personal Interest		<input type="checkbox"/> Video Examples <input type="checkbox"/> Book Study <input type="checkbox"/> Professional Journal Articles <input type="checkbox"/> Reflective Coaching with Specialist <input type="checkbox"/> Online Learning <input type="checkbox"/> Observing Classrooms <input type="checkbox"/> Workshop Sessions			Date _____ Teacher Initials _____ Specialist Initials _____
Date _____ <input type="checkbox"/> CLASS Observation <input type="checkbox"/> Classroom Environment Checklist (CEC) <input type="checkbox"/> GOLD-Child Progress Monitoring <input type="checkbox"/> Personal Interest		<input type="checkbox"/> Video Examples <input type="checkbox"/> Book Study <input type="checkbox"/> Professional Journal Articles <input type="checkbox"/> Reflective Coaching with Specialist <input type="checkbox"/> Online Learning <input type="checkbox"/> Observing Classrooms <input type="checkbox"/> Workshop Sessions			Date _____ Teacher Initials _____ Specialist Initials _____
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Teacher Name _____

Title of Professional Development Training Session	Date Completed	Number of Training Hours	Evidence Attached

Hours from Page 2 _____ + Hours from Page 3 _____ = _____ Hours

I have attended professional development in order to increase my knowledge of the early childhood education. I have met or exceeded the 15 professional development hours as required by the Head Start Act.

Teacher Signature

Date

Teachers: Please maintain copies of your training certificates: Keep a copy for your personal records, submit a copy to your HR Dept. for your personnel records, and place a copy with your Professional Development Plan.

Specialist Signature

Date

Specialists: At the end of the school year, the Professional Development Plans and training certificates will be kept on file at ESC-20 by the Operations Assistant.